



IRVING PARK COMMUNITY

# Food Pantry

## Volunteer Frequently Asked Questions

**How do I sign up to be a Volunteer?** Fill out the Volunteer application found on our website. One of the Volunteer Managers will get back to you as soon as possible. Our operating hours are Wednesdays from 9:00am – 12:00pm and the 2<sup>nd</sup> Tuesday of every month from 6:00pm – 7:00pm. We also need regular volunteers to unload food deliveries on Monday and Tuesday mornings. Email our Volunteer Coordinator at [volunteer@irvingparkfoodpantry.org](mailto:volunteer@irvingparkfoodpantry.org) with questions or to learn about unique volunteer opportunities.

**May I schedule a group?** Yes! We invite groups to work for a day at the Pantry or at Pantry-related events. Volunteer groups are limited to 10 individuals. Minors must be at least 10 years of age and 1 adult must accompany every 5 children.

**What should I wear?** Regularly scheduled Volunteers receive a complimentary IPCFP t-shirt. In addition, Volunteers should wear comfortable clothing that may get messy, closed-toed shoes and refrain from any apparel with offensive writing.

**Do we need to bring anything?** No. Bring as little as possible. Coffee and water are provided.

**Is there parking available?** Residential street parking is available around the Pantry. Some streets require a permit, which are available for free from the Volunteer Manager.

**I have mandated community service hours. Can I fulfill them at the Irving Park Community Food Pantry?** Yes. We welcome Volunteers that need volunteer service hours for church, school, or court. For each of these instances, Irving Park Community Food Pantry offers a maximum of 10 hours per person. The process to apply is the same for all Volunteers. The volunteer is solely responsible for tracking all hours acquired at the Irving Park Community Food Pantry. Bring any paperwork requiring a signature or date to the Pantry. If the Pantry schedule conflicts with yours, reach out the Volunteer Manager for unique volunteer opportunities.

**Court-ordered Hours:** We do not schedule Volunteers who have committed a violent crime or theft of any kind. Those who have committed other offenses may be eligible to volunteer. Each case is subject to the discretion of the Executive Director and Volunteer Manager.

**Do I have to schedule in advance, or can I just show up to volunteer?** We are unable to accommodate walk-in Volunteers. All Volunteers must fill out the volunteer application form and are scheduled in advance.

**Can Clients volunteer at the Pantry?** Yes! Clients are welcome to volunteer. The process to apply is the same for all Volunteers. Fill out the volunteer application form found on our website or contact the Volunteer Manager to schedule an interview.

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